

## *Mercurius Politicus.*

You must

- Plan and undertake standardisation of internally set tasks and the outcomes of internal assessment
- Contribute assessed material to MERCURIUS POLITICUS Awards standardisation activity

Standardisation ensures that the assessment criteria for a qualification, unit or component are applied consistently and correctly in line with the qualification specification by assessors and verifiers. You must retain a minimum of two samples of assessed learner work (including the task, assessment and internal verification documentation) for each unit for one year from *Mercurius Politicus* which should represent every assessor (photocopies or scanned samples are acceptable). These samples should be used for internal standardisation and retained for MERCURIUS POLITICUS Awards standardisation.

Internal Standardisation is the standardisation of assessment practice where there is more than one tutor/assessor delivering the same or similar courses and making assessment decisions for learners. The internal verifier should convene meetings where assessors compare their approach to assessment, the way they have reached decisions and ensure that they are working consistently and applying the same standards of assessment.

MERCURIUS POLITICUS Awards standardisation is where as an Awarding Organisation we monitor the assessment and quality assurance of specific units and qualifications across our centres. To do this we collect retained samples from centres, either by asking for you to submit them (post or email) or by the External Verifier collecting samples when visiting the centre.

Outcomes of MERCURIUS POLITICUS Awards standardisation are reported back to those centres using that qualification.